

## **BOUCHER INSTITUTE POLICY**

**Policy Title:** Academic Standing (previously Educational Standing Policy)

**Date of Initial Board Approval:** pre-2001

**Date of Last Approved Revision:** August 21, 2015

**Person(s) Responsible for Implementation & Adherence:** Dean's Council, Deans  
Advisory Council

**Related Procedures:** Academic Standing

Students are responsible for recognizing when they are experiencing educational difficulties and initiating requests for assistance from faculty well before their educational standing is impacted. Formal educational standing is monitored and ascertained at the end of each term.

Any standing other than good standing indicates that the student's overall performance will be under continued review by the Dean's Council (and the subcommittee Deans Advisory Council) until good standing is restored. Once identified as being at academic risk, the student will be given a letter outlining actions required to return to good standing. A student will not be returned to good standing until fulfilling all remediation requirements and completing at least one full term without any educational or conduct issues, such as incompletes, fails or missed attendance. In order to graduate, a student must be in good standing, unless otherwise determined by the Deans Council.

Academic standing will be determined by the Deans Council according to criteria delineated in the Academic Standing procedure. Performance indicators include but are not limited to:

- 1) unsatisfactory educational performance;
- 2) breach of the Attendance Policy
- 3) breach of the Standards of Student Conduct Policy;
- 4) failure to meet the Essential Abilities and Skills of Naturopathic Medical Students and Physicians Policy

A student may only appeal to the Dean's Council in the case of any factual errors or serious mitigating circumstances.

A record of educational standing will be kept in the student files for seven years, and will be shown on the student transcripts.