

BOUCHER INSTITUTE POLICY

Policy Title: Collection Development

Date of Initial Board Approval: July 7, 2008

Date of Last Approved Revision: May 2nd, 2011

Person(s) Responsible for Implementation & Adherence: Librarian/Technician

Related Procedures: Scope of collection, Library material Selection criteria, Annual faculty library survey, Annual student library survey, Inventory, Material de-selection (Weeding), Faculty and student requests for material, Preterm meetings between library staff and faculty (in progress)

The BINM library seeks to acquire and maintain a comprehensive collection of resources encompassing subjects covered in the curriculum & recognized by naturopathic colleges & licensing bodies, sufficient in quantity, variety of format and currency, to meet the information needs of the BINM community and assist BINM students in successful completion of course work and licensing examinations. The library fosters collaborative efforts among the librarian/technician, faculty and students to provide regular and systematic evaluations of collection adequacy and to facilitate selection and de-selection of resources according to specified criteria in response to perceived educational needs of the BINM community (see the following procedures: Scope of Collection, Selection of Library materials, De-selection of Library Materials). Student and faculty requests for specific resources are considered on an individual basis and carried out according to established procedure, bearing in mind the needs of the entire BINM community.

Collection development goals:

- A. To develop and maintain a reference collection designed to meet the reference and research needs of students and faculty. The collection shall consist of general medical reference works and specialized naturopathic medicine reference works accepted as standard for small medical and naturopathic college libraries (e.g. Brandon-Hill list for small medical libraries, NPLEX Blueprint book lists.)
- B. To provide a periodical collection that supports curriculum and research needs according to standards for small medical and naturopathic college libraries (e.g. Brandon-Hill list of journals for small medical libraries)
- C. To provide media materials in a variety of formats to support curriculum and research, with emphasis on current and developing formats.
- D. To support a reserve collection of material requested by the faculty, for use by their students
- E. To develop and maintain a collection of historical materials specific to naturopathic medicine, including material unique to Western Canada.
- F. To provide the necessary equipment to access all resource formats in the collection