

## **BOUCHER INSTITUTE POLICY**

**Policy Title:** Library Use Policy

**Date of Initial Board Approval:** July 7, 2008

**Date of Last Approved Revision:** May 2<sup>nd</sup>, 2011

**Person(s) Responsible for Implementation & Adherence:** Library Staff

**Related Procedures:** Unacceptable Library Conduct, Food & Drink, Noise, Fire Alarms and Emergencies, Library Staff Security, Security of Library Holdings

The BINM library is responsible for securing its physical resources, collections and equipment against theft and abuse. The library also aims to provide a suitable and safe environment for research, study, instruction and reading for its authorized users. In order to satisfy these goals, the library adheres to specific guidelines and procedures which are published in the BINM Student Handbook and which are also displayed in the library.