

BOUCHER INSTITUTE POLICY

Policy Title: Off-site Practice Education Policy

Date of Initial Board Approval: January 22, 2007

Date of Last Approved Revision: May 2nd, 2012

**Person(s) Responsible for Implementation & Adherence: Dean of Clinical
Education and clinical education department**

Related Procedures: see BINM Clinical Supervisors Handbook

Naturopathic Medical programs require a significant practice based component, 1500 hours at BINM. Part of this requirement is filled through off-site practice education in the form of preceptorships and externships. Off-site practice education as a component of the required hours cannot exceed 500 hours in total. Practice education takes place under the guidance and supervision of qualified practitioners and instructors (also see BINM's *Clinical Extern registration form and documentation requirements*, and BINM's *Clinical Preceptor registration form and documentation requirements*.) All practice education placement students are evaluated regularly according to defined learning outcomes and are graded as part of the course of study. This evaluation becomes part of each student's permanent record. Off-site practice education supervisors are also evaluated at the end of each rotation according to BINM's *Performance Evaluation Policy*.