
Withdrawing from an Academic Course or Clinic Module

A full refund will be given for a course dropped before the first 30%. Withdrawal from a course/module between 30%, but not after 50% of the length of the term is allowed with no refund. Withdrawal is not allowed after 50% of the length of a course/module.

A **WD** will appear on the student's transcript. All withdrawals must be approved by the Associate Deans of Academics and/or Clinical Studies. A student who stops attending a course without approval will receive a Fail for that course. (See Attendance Policy)

Withdrawing with Extenuating Circumstances

In the case of medical emergencies or crises with approved documentation, an Extenuating Withdrawal (WDE) will be granted at any time after 30% of the course and will appear on the transcript. A refund will be given.

Withdrawing from the Program

It is the student's responsibility to notify the Registrar in writing immediately if withdrawing from the program. The Refund Policy will apply.

A student is deemed to have withdrawn from the program if two consecutive weeks have been missed without prior notice of a Leave of Absence having been submitted to the Registrar. Any courses in progress at the time of an unapproved withdrawal will result in a Fail grade. See Attendance Policy and Approved Absence Procedure.

An international student who has attended class and who has been refused a study permit must provide proof (copy by email, mail or delivered in person). The student will be withdrawn without penalty and the Tuition Refund Policy applies.

Withdrawn will appear on the transcript.

To re-apply, see the Re-Admission Policy.