

BOUCHER INSTITUTE POLICY

Policy Title: Completion Requirements

Date of Initial Board Approval: Pre-2001

Date of Last Approved Revision: January 30, 2020

**Person(s) Responsible for Implementation & Adherence: Associate Deans,
Registrar and Finance Officer**

Related Procedures: Student Handbook, Clinic Handbook, Admissions Policy

Candidates for the ND diploma must fulfil the following requirements to graduate:

- Successfully complete all required courses (including clinic courses) with a minimum of 70% in each course.
- Fulfil all financial and administrative obligations to BINM.

Course and clinic requirements will generally be those in effect at the time of first matriculation into the academic and clinic components of the curriculum respectively, unless a change is mandated by a legal or accrediting body. Students who are readmitted to the program will be held to the requirements in effect at the time of readmission.

Students are expected to complete the ND program within seven (7) years of matriculating into the regular program. In exceptional circumstances, a student may request a waiver of this condition.

Upon satisfaction of all of the above conditions, the academic and clinical departments will notify the Registrar of completion for each graduating student who will in turn notify the relevant licensing and regulatory bodies.