



BOUCHER INSTITUTE
of Naturopathic Medicine

Boucher Institute of Naturopathic Medicine

Return to Campus Plan

June 5, 2020

RETURN TO CAMPUS PLAN OVERVIEW

The Boucher Institute takes the health and safety of our community very seriously. While the spread of COVID-19 has slowed, we must remain vigilant in preventing outbreaks. The plan for returning to campus will do so with the following guiding principles:

- Safety and health of all concerned
- Clear, transparent, honest, empathic communication and information
- Focus on our students' successful completion with a clear path forward
- Act with responsiveness, flexibility and compassion
- Have an abundance of understanding and gratitude

This plan is based on information available from the BCCDC, WorkSafe BC, the BC Government's Restart Plan, the BC Go Forward Strategy, and the College of Naturopathic Physicians of BC guidelines.

As per the Order of the Provincial Health Officer of BC, BINM will;

1. Post a copy of the COVID-19 Safety Plan on the BINM website, and on campus workplace so that it is readily available for review by workers, other persons who may attend at the workplace to provide services and members of the public;
2. Provide a copy of the BINM COVID-19 Safety Plan to a health officer or a WorkSafeBC officer, on request.

The core measures set out in this plan provide for a cautious return to campus. The Return to Campus (RTC) plan outlines the explicit measures to be implemented and maintained provisionally until Dec 31st, 2020.

BINM will phase in a return of faculty, staff and students in a coordinated process to ensure appropriate physical distancing, availability of PPE (personal protective equipment) and testing capabilities for COVID-19. Individuals will return to campus based on the core activities they support and their demonstrated need to be on-campus. No one should return to campus without authorization.

These efforts will be tightly coordinated to mitigate potential risks and ensure the safety of our campus community, as well as the communities we serve. No department should increase authorized levels beyond current needs to support critical on-site operations and activities without approval from the President, the Provost or the Chief Medical Officer.

Once decisions to expand on-site levels of return in certain areas are made, individuals should follow the campus-wide policies and protocols detailed in this guide for returning to work on campus.

Compliance with the policies and protocols outlined in this plan, as well as those from your supervisor are required for continued access; violation (e.g., blatant disregard for infection

prevention measures) may result in the immediate revocation of building access privileges, disciplinary action, and/or other interventions.

Amendments to this plan including changes in phases and/or measures will be determined by guidance and data from the Centers for Disease Control and from the Provincial Health Officer's guidelines.

PHASE 1

Select employees will begin returning to campus. Priorities include positions that are needed for campus to reopen, or those jobs that cannot be effectively completed from home. Teleworking will remain the norm for personnel who are non-essential for on-campus operations except as otherwise directed by supervisors. Those who are considered high-risk to COVID19 or who live with high-risk family members will still work from home. This phase will begin on **July 1st, 2020**. Social distancing, screening, protection and hygiene will be priorities. Select clinic shifts, with faculty and students, will operate in a staggered fashion as per the BNMC Covid Procedures (Appendix I: Clinic Covid-19 Procedures).

PHASE 2

Additional employees will be transitioned back to campus only as needed. Those who are considered high-risk to COVID19 or who live with high-risk family members will still work from home. Social distancing, screening, protection and hygiene will be priorities. Select clinic shifts, with faculty and students, will operate in a staggered fashion as per the BNMC Covid Procedures. Target date is TBD, but not before **July 15th**.

PHASE 3

Modified Campus operations to resume under new guidelines. Select groups of students will be on campus for limited times. Remote instruction, teleworking, scheduling and all other measures will remain in place in order to maintain social distancing and flexibility. Clinic shifts will continue to be staggered. Those who are considered high-risk to COVID19 or who live with high-risk family members will still work remotely. The tentative target date for Phase 3 is **August 15th** and will continue until at least December 31st, 2020. Additional communication will be provided prior to beginning Phase 3. Responsibilities of Managers and Supervisors

All managers and supervisors must be familiar with this RTC Plan and be ready to answer questions from employees. Managers and supervisors must set a good example by following this Plan at all times. This involves practicing good personal hygiene and practices to prevent the spread of the virus. Managers and supervisors must expect this same behaviour from all employees.